



Technical Assistance Workshop

January 16, 2013

9:30am-12:00pm and 1:30-4:00pm

Ramada Lansing Hotel and Conference Center
7501 West Saginaw Highway
Lansing, Michigan 48917

AGENDA

- I. Welcome and Introduction (*Dianne Duthie*)
 - i. Performance data
 - ii. Trends in the data
- II. Federal Perspective (*Lennox McLendon*)
- III. Policy Review
 - i. Assessment Policy (*Brian Frazier*)
 - ii. Data Entry Policy (*Erica Luce*)
- IV. MAERS Review and Helpful Hints (*Sue Johnson*)
 - i. MAERS Manual and training videos
 - ii. Report Guidelines
 - iii. Post-Test Listing Report and other useful reports
- V. Best Practice Strategies and Panel Discussion (*Brian Frazier*)
 - i. Survey results from successful programs
 - ii. Representatives from programs with above 65%
- VI. Table Discussion of Challenges and Solutions (*Sue Muzillo*)
 - i. First 5 minutes – discuss primary challenges holding back performance
 - ii. Next 15 minutes – strategies to overcome these challenges
 - iii. Final 10 minutes – report out **1** barrier and solution
- VII. Closing and Next Steps (*Kate Wolinski*)
 - i. Performance Improvement Plan – submit to Brian Frazier by February 1st
 - ii. Follow up in April for report out by programs on status
 - iii. February – Adult Learning Institutes
 - iv. MAETC



Workforce Development Agency, State of Michigan

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